Home-School Agreement Policy

Start Date:	**Spring 2018**
Date of Next Review:	**Spring 2021**
Author:	**Mrs M Goodes**
Responsible Committee:	**Education Committee**

Purpose and Background

It is a statutory requirement that Haileybury Turnford has a home-school agreement, which is a statement explaining:

- The school's aims and values
- The school's responsibilities towards its students
- The responsibility of each student's parents/carers
- What the school expects of its students.

This home-school agreement takes account of all relevant legislation.

Policy objectives

This home-school agreement aims to establish a partnership between Haileybury Turnford, parents and students, in accordance with the school vision and ethos. We want to work with parents to support our students during their time at school so that together we can ensure they fulfil their academic aspirations and develop a good character. This home-school agreement does not include any terms or conditions which could be considered unlawful or unreasonable, such as requiring parents to make a financial contribution to the school, or refusing to waive any requirement on school uniform in cases where the parent and child cannot comply for religious reasons. This agreement encapsulates our belief that parents are a student's first and foremost important educators. The agreement is designed to help our students achieve the highest possible standards through close and effective communication with parents.

Management of the policy

School	This policy is implemented and managed by Mrs M. Goodes, Vice Principal for Inclusion
Governing Body	The governing body will review and update this policy in line with all relevant legislation.
Approval	Update and approved by Haileybury Turnford Education Committee governing body in January 2018
Next Review Due	Haileybury Turnford will review the agreement every three years or sooner if the guidance changes and the current agreement is no longer appropriate. Before revisiting the home-school agreement, all parents of registered students at the school will be consulted.

Associated policies

- Attendance
- Behaviour
- Equality and Diversity
- Uniform

Practice and procedures

Haileybury Turnford will take reasonable steps to ensure that:

- All registered parents of students sign the parental declaration to indicate that they understand and accept the contents of the home-school agreement.
- All parents/carers both within and outside the child's home are given the opportunity to indicate that they understand and accept the contents of the home-school agreement, and review the content of the agreement regularly during the time their child is at school.

Haileybury Turnford will not:

- Seek the signature of a parent where they consider that there are special circumstances relating to the parent or student in question that would make it inappropriate to do so
- Invite a parent or child to sign the parental declaration before the child has been admitted to the school
- Make the signing of the parental declaration a condition of the child's admission to the school
- Base a decision about admitting a child to the school on assumptions about whether his or her parents are or are not likely to sign the parental declaration.

Haileybury Turnford will also invite all students to sign the agreement as an indication that they acknowledge and accept the school's expectations.

The original signed version of the Home-School agreement will be kept in the student's file, which will be kept in a secure filing cabinet in the school inclusion office. The wording of the home-school agreement will be reproduced in the student planners.

Associated documents

School Standards and Framework Act 1998 - sections 110 and 111

Home-school agreements. Guidance for local authorities and governing bodies July 2013

Appendices

A. Haileybury Turnford Home School Agreement

HAILEYBURY TURNFORD HOME-SCHOOL AGREEMENT

(**In accordance with the school's policy and working documents)**

Mission Statement:
The aim of this Home School Agreement is for staff, students and parents to understand what makes a successful learner. We want parents, student and staff to be working together in order for students to have both a positive transition as well as a successful education. This can only happen when we work together – to ensure your child is fully supported throughout their time at Haileybury Turnford

Miss H Allingham
Year 7 Achievement Coordinator and Transition

Parent/carers agreement to ensure my child can learn to the best of their ability I will support the school in being Ready, Respectful and Safe

I will make sure my child is ready for school by...

- Ensuring my child attends the school on time in full correct school uniform including correct school shoes.
- Aim for 100% attendance. If you know your child will be off for any reason, contact the attendance officer as soon as possible.
- Ensuring my child arrives to school by 8.30am.
- Ensuring my child has a school bag, this should include:
- all correct equipment (2 pens, a pencil, a ruler, a rubber, a sharpener and all maths equipment including a calculator)
- PE kits (on the relevant day)
- Reading book brought in every day.

READY:

- Attend all parents evenings, intervention/information evenings where possible. If you cannot attend a pre-arranged meeting with staff, ensure you contact the school giving as much advanced warning as possible.

RESPECTFUL:

- Remember that I am setting a positive example to my children when speaking to staff at Haileybury Turnford.

SAFE:

- Support Haileybury Turnford's teachers and behaviour policy which may include end of day paybacks. Include your own rewards/sanctions at home.
- Support my child in completing all home learning tasks and promote additional reading

Signed Parent/Carer:_____

Student agreement

I will be….

Ready

- By being in form on time, ready to learn in full school uniform including shoes and have all my correct equipment.

Respectful

- In the school, speak to every member of the school community including staff, students and visitors with respect; always be polite and ….

Ready

- When in lessons, ready to learn; engage in all activities and try my hardest in all subjects - to not disrupt the lessons, if I don't understand I will ask a teacher.

Respectful

- Keep the school clean and tidy – putting all litter and rubbish in the bins.

Respectful

- When walking to and from the school, wear all correct uniform as well as respecting the local community. I will not do anything which might bring the school into disgrace.

Respectful

- If your parent or carer cannot attend a meeting – I will tell a member of staff as soon as you can.

Ready

- Complete all home learning to the best of my ability. I must keep to deadlines or it will not be marked.

Safe

- Treat others as I wish to be treated myself

Student Signed:_____

School agreement

All Staff will ….

Respectful

- Treat all students as equals, regardless of their academic ability or background.

Respectful

- Encourage, reward and celebrate student's successes both academic and extra-curricular.

Ready

- Provide high quality teaching and learning across all subjects, with differentiated work for students depending on their ability.

Ready

- Have all homework and classwork marked within a two week cycle.

Safe

- Ensure all students are safe while in our care on school site.

Safe

- Communicate with parents with regards to students' progress, as well as student's successes or any problems which have arisen.

Respectful

- Encourage and insist on high standards of behaviour, good manners and consideration of others.

Signed:_____

On Behalf of Haileybury Turnford