

HaileyburyTurnford

23rd November 2018

Dear Parent/Carer

Year 11 Prom

It is with great pleasure that we can confirm that the traditional end of year prom will be taking part for current Year 11 students of Haileybury Turnford.

The Prom will be held on Friday 5th July 2019 at The Halsey Masonic Hall, Cheshunt and will cost £50.00 per student, which includes the cost of the venue, food, entertainment, photographer and insurance. Photographs will be accessible from an online cloud, where students are able to download photographs for printing and social media usage, however the copyright will stay with the photographer.

If you would like your son/daughter to attend the prom, then the following conditions must be met:

1. **A NON -REFUNDABLE** deposit of £10.00 is required before 19th December 2018 to secure a place. **Payment to be made via Parent Pay.**
2. The balance will be split into 2 further payments - £20.00 will be due before 1st February 2019 and the final £20.00 will be due before 5th April 2019. **Payment to be made via Parent Pay.**
3. Student has made a positive contribution to school life
4. Student has attended school on a regular basis, achieving 95% attendance or above

The prom will be an alcohol free event. Any students who are suspected of being under the influence of alcohol will be refused entry to the venue. Parents will be contacted and will be expected to collect the student and remove them from the venue.

It is not the motivation of the school to withdraw or exclude students from the prom, however we have high expectations of behaviour during school events and as such we reserve the right to withdraw a student from the prom if their behaviour in school means that they could not be trusted or would be likely to undermine the safety or success of the prom for others. The school also reserves the right to remove students from the prom, if payment is not received within the timeframe stated above.

Leavers' Hoodie.

In addition to the Prom we would also like to give students the opportunity to purchase a Leaver's Hoodie details of these will be sent out in the near future.

If you have any questions, then please do not hesitate to contact me.

Yours faithfully

Mr E Macaulay

Year Achievement Coordinator - Year 11

