

HaileyburyTurnford

Music Department

Head of Music
Mrs S Nicholson

TUITION ON A MUSICAL INSTRUMENT

Please print

Name of Pupil..... Form.....
Name of Parent(s).....
Address.....
.....Postal code.....
Home Tel No.....Work Tel No.....

I wish my child to receive tuition in.....(instrument)

- **I am prepared to pay for:** (Prices are per term for 11 lessons)

• Shared (2)	(30 minutes)	=	£112.75
• Individual Tuition	(20 minutes)	=	£150.70
• Individual Tuition	(30 minutes)	=	£225.50
- I am eligible for Remission of Fees (income support/ family credit) and have completed and sent off the 'how can we help' booklet having ticked the 'music tuition' box. There is a £20.00 charge for this which parents will be expected to pay.

(It may not be possible to allocate your child to the preferred option but we try to meet your requests)

* Status of Pupil

- My child is a complete beginner in this instrument.
- My child has been learning this instrument for.....
- My child has already passed grade.....in this instrument.
- My child is having lessons in(other instruments)

* Instrument

- My child has an instrument of his/her own.
- We are willing to rent an instrument – please send details of schemes.
- We are interested in purchasing and would like some advice.

(Please circle as appropriate)

UNDERTAKING



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I understand and accept the following conditions:

1. That, if I borrow a school instrument, I shall be responsible for the cost of any repairs resulting from careless handling or loss of the instrument, and I undertake to arrange appropriate insurance coverage. (All instruments should be insured. Cover for the instrument at home and while at school (but not during transit) is provided by Herts County Council). All other coverage is the responsibility of the hirer. Routine repairs, resulting from normal wear and tear, will be paid for by the school.
2. That any instrument used by my child will carry a label with his/ her name and address inside the case **AND** some readily identifiable **EXTERNAL** mark- a logo sticker or similar – since many instruments carry an identification number- this should be noted in case of loss.
3. That I must give at least **six lessons' written notice** of an intention to discontinue lessons **at the end of term.**
4. That I will pay tuition fees (and examination fees, if and when entries are made) by deadlines specified. (Any delay causes unacceptable extra work in the school office).
5. That a termly bill will be for 11 lessons and that if, for any reason, this number of lessons is not offered, then following (Autumn Term) bill will be adjusted accordingly.
6. That attendance at instrumental lessons is primarily the pupil's responsibility and that credit will not be allowed for lessons lost by pupil's non-appearance at the times designated. **ALL LESSON TIMES ARE DISPLAYED ON INSTRUMENTAL TUITION NOTICE BOARD AND MUST BE CHECKED WEEKLY.**
7. Only lessons missed by reason of a teacher's absence or a school-sponsored event (examinations, trips etc) will be credited, unless the teacher makes arrangements for an alternative lesson time.

Signed: (Parent).....Date.....

