

# Haileybury Turnford

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10<sup>th</sup> June 2019

Dear Parents/Carers

We are writing to inform you about our **Courtesy and Respect Campaign** we will be launching during assemblies and tutor time with our students from Monday 17<sup>th</sup> June. Being Ready, Respectful and Safe are important and our agreed minimum expectations we expect from all of our students in ensuring we are creating a positive learning culture where everyone has the best opportunity to learn and succeed.

On Monday 24<sup>th</sup> June we will officially launch our **Courtesy and Respect Campaign** where students will be given an opportunity to think and reflect about their behaviour towards each other and everyone within and beyond our school community. Students will be enabled to understand about the importance of having good manners, social conduct and respect towards others and understand how being courteous is beneficial for the whole school community.

The **Courtesy and Respect Campaign** will focus on the following:

- What is meant by being courteous?
- Why is being courteous and respectful important to everyone?
- How can you show courtesy and respect towards yourself and others?
- What are the implications to others if you are discourteous or disrespectful?

During the Courtesy and Respect Campaign we will be focusing specifically on the following three courteous actions:

- Using appropriate language
- Using a polite tone of voice
- Taking care of the building and environment

Students who are recognised as modelling courteous behaviour consistently well will be recognised and rewarded with a certificate and Achievement Points and there will also be an opportunity to be awarded with the 2019 Courtesy Cup, in recognition of showing courteous behaviour, on Friday 19<sup>th</sup> July.

Students will also be made aware that if they are discourteous then there will be an appropriate and immediate sanction to ensure that the student can reflect on their behaviour and action and consider the alternative choices they could have made. In line with our behaviour policy, students will receive a Red Card and will be isolated for the duration of a lesson, break or lunchtime and one hour after school. Parents and Carers will be informed if this sanction is given.

We appreciate the support from all of our parents and carers with the planned Courtesy and Respect Campaign by continuing to model courteous and polite behaviour as adults and by speaking to your child about the importance of using appropriate language, a polite tone of voice and respecting our environment.

Yours faithfully

**Mrs M Goodes**  
Vice Principal



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Principal: Robin Newman MSc MBA

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