



National Careers Week

Last week was National Careers week. A variety of activities were planned in school. These included:

- The WOW show assembly
- Form time activities each day
- Careers Quizzes
- Staff Career Path Stories
- Linking curriculum learning to possible future careers and employability skills developing
- Staff Surveys
- Student surveys
- Parent surveys

If as a student you have not yet completed the student careers survey sent to your school email address, you can do so by following this link

<https://forms.office.com/Pages/ResponsePage.aspx?id=uMZLeN2FjU6zDtgO3V8y7FpyMemn2TtPITK0uW-S1OtUQ1RKM0hWNERQRjI4MTJCVRBNks2UkxZVC4u>

If you have not yet completed the parent's careers survey, you can do so by following this link

<https://forms.office.com/Pages/ResponsePage.aspx?id=uMZLeN2FjU6zDtgO3V8y7FpyMemn2TtPITK0uW-S1OtUNFU0MzIFR0MyUE1TVDFYV1NBSDNES1g0WC4u>

Royal Marines Visit

On the 20th March we have the Royal Marines visiting to give students an insight into the physical readiness needed to be a marine and some further information about being a Marine. Students who have registered their interest need to return their consent forms to Miss Ward by Friday 13th March. Places are limited.

TARGET Careers

For students who already have a few career ideas in mind, Target's career sectors are a great place to explore different jobs and how to get into them. They have split their content into 14 broad career areas; in each, students can find out what types of roles and employers there are, what salaries are like, what types of people the area would suit, and the entry routes. Target are keen to promote both university and non-university paths into employment, so where there's a choice of routes, they cover both.



<https://targetcareers.co.uk/career-sectors>

For students who do not have any specific career ideas yet, Target's 'choosing your career' section can provide inspiration. In particular, they have taken ten 'vague' career motivations that undecided students may hold – for example making lots of money, getting to travel, working with animals, not being in an office, or doing 'something to do with sport' – and linked these to actual job roles that fit these aspirations. For students who prefer a more structured approach, you'll also find a seven-step guide to choosing your career.

<https://targetcareers.co.uk/careers-advice/choosing-your-career>

National Careers Week



To Sea or Not to Sea?:
Be part of it #careersatsea

Did you know that over 90% of goods are transported in and out of the UK by sea? That makes the shipping industry a vital part of our economy. Think of some of the things you rely on – food from all over the world, cars, clothes and technology. Ships of every shape and size are working to transport these essential goods wherever they are needed. But it's not just about the transportation of goods - what about the ferries and cruise ships taking passengers to and from various destinations globally? And what about the research that is carried out at sea on board specialist research vessels?

So, who's going to drive these ships? And who is keeping those huge engine rooms running smoothly? And who do you think takes care of the daily running of these ships and who takes care of the people on board? **Could that be you?**

Choose your role and start your fully sponsored training...

- Could you see yourself navigating the ship as a **Deck Officer?**
- Have you ever thought about taking that engineering interest to the ships engine room as an **Engineering** or **Electro-Technical Officer?**
- Do you want to be part of the ship's crew, helping the vital day-to-day running of ships as a **Rating**

<http://www.careersatsea.org/tidaltuesday2020/>



National Careers Week



Health Care Careers

Did you know there are around 350 roles to choose from in health?

You'd be surprised how many of them don't require a degree, aren't directly patient-facing, or aren't clinical or hands on.

Health Careers supports careers advisers, NHS organisations, schools and colleges with a range of resources and tools, such as a career mapper, videos, and a course finder to help you and your students with making crucial career choices.

Explore the roles in health to find out which career best matches your students' skills, qualifications and interests.

<https://www.healthcareers.nhs.uk/explore-roles>

For a more comprehensive quiz, why not try our new **Find your health career** tool on the main Health Careers website with more than 100 questions? Your students and clients can save their results to a Health Careers account.

National Careers Week



#MotorCareers CEIAG

Did you know there are over 150 job roles in the Retail Automotive sector, ranging from technical to non-technical roles, marketing to, finance, customer service to and sales? IMI Autocity will help you to choose the best role for you with information on all the jobs available, and help you plan your progression within the industry.



**INSTITUTE OF THE
MOTOR INDUSTRY**
Driving the industry since 1920

Join **IMI** in this exciting, diverse and fast-paced sector and find your **#MotorCareers** today!

Finding your dream job in Retail Automotive...

Explore job roles, visit them at events to see inside the industry, enter the Business Enterprise competitions and find your dream job or apprenticeship all on:

<http://www.autocity.org.uk/>



PwC are celebrating National Careers Week. In the spirit of celebrating all things careers, PwC wanted to share the great opportunities they have for school and college leavers taking a step into their future career.

Traditionally, there's only been one route when school or college comes to an end. University. Degree. Career. But things have changed. You don't need a degree to launch a successful career in the business world. Many of PwC's senior leaders joined without a university degree and have accelerated their career at PwC and beyond.

Join one of PwC's School and College Leaver programmes and you'll earn a competitive salary and you could study towards a professional qualification and, in some cases, a level 4 apprenticeship.

PwC have exciting roles available in their Tax and Operate teams. View their job search page for more details and how to apply.

If you'd like to hear more from some of their current Tax Apprentices, you can sign up to their virtual event taking place on 17 March here.

Join PwC. Take the opportunity of a lifetime.

GROVE COTTAGE VOLUNTEER RECRUITMENT AFTERNOON

In aid of Grove Cottage (The Home of Bishop's Stortford Mencap) Charity Registration No 1122298

Saturday 21st March 2020
The Charis Centre,
Water Lane, Bishop's Stortford,
CM23 2JZ
1:30pm Refreshments
2:00pm Presentation:
Why Volunteer for Grove Cottage?

- Find out about how Grove Cottage supports local people with learning disability, their families and carers.
- Learn about what our volunteers do and how volunteering gives back.
- Explore our current volunteer opportunities
- Take your first steps to becoming a Grove Cottage Volunteer!

You CAN make a difference!

Grove Cottage
the home of Bishop's Stortford Mencap

For more information please email Monica Baker
volunteer@mencapgrovecottage.org
 or 01279 656085

CZ Design & Print ...are proud to support Grove Cottage
 01279 657769 • hello@czdesignandprint.co.uk



A Career in Law Open Day

Date: Thursday 16 April 2020

Location: A&O Offices in London

Eligibility: Students in year 12/13 (or equivalent)
Students who are on track for AAB at A Level (or equivalent)

The world is changing, faster than ever before. At Allen & Overy, they are staying one step ahead. They offer much more than just legal advice; their people are pioneering some of the industry's most innovative legal tech and working on deals that are impacting the world over.

But don't just take their word for it. Come along and meet their lawyers and the Graduate Recruitment team on our Open Day - they can answer any questions, give you an insight into life at Allen & Overy and offer advice around how to make the very best application once you are at university.

It's time to kick-start your career in law. If you're interested in attending or would like to find out more about the opportunities Allen & Overy offer, please email graduate.recruitment@allenoverly.com.



Direct Staff & Direct Calculating Limited – have now rebranded and are now called RML Experts Limited – nothing else has changed and they are looking once again for A Level or BTec Trainees that are completing their education this year and would like to pursue a Career as a Quantity Surveyor

As you know this is a fully funded course via the company and under the umbrella of Reading University all with a very nice salary package from their client

Their prestigious client in Central London are looking for people who will complete full-time education this year after sitting their A Levels or BTEC Qualifications, who want to become Quantity Surveyors.

You must have predicted UCAS Points of at least 120 (Subjects must include Maths or a Maths related qualification, which is essential to be considered for the role, and two additional academic subjects OR a relevant BTEC qualification).



Successful candidates will join the companies Academy Scheme, and whilst working, will study via University (Reading), their degree and then progress to do RICS examinations - which is funded by the company alongside a generous salary

Full support and an excellent salary will be given throughout if you are selected as a suitable candidate, Work would be to start in September although any job offers from the Client will be subject to required UCAS points being achieved.

Successful candidates will join the companies Academy Scheme, and whilst working, will study via University (Reading), their - which is funded by the company alongside a generous salary Ref: QS123

Send CV's to: enquiries@rmlexpert.com

Traineeship

J.P. Morgan Asset Management is looking for school leavers and graduates to join their Investment20/20 Traineeship. They offer traineeship opportunities across many of their business areas, primarily in Client Services and Operations. Your day-to-day responsibilities will vary depending on which team you join.



Key Information:

Application closing date: 15 March 2020

Interviews at J.P. Morgan in London: April 2020

Expected start date: September 2020

<https://investment2020.org.uk/>



Level 3 Engineering Apprenticeship

Network Rail's railway lines are the economic arteries of our nation where every day, more than 4.6 million journeys are made in the UK. Network Rail owns, operates and develops Britain's railway infrastructure – that is 20,000 miles of track, 30,000 bridges, tunnels and viaducts, and thousands of signals, level crossings and stations. Their role is to deliver a safe and reliable railway for Britain.

The number of passenger journeys undertaken on Britain's railways has doubled over the past 20 years. They help the



railway network to grow and improve in response to that tremendous growth and demand – and their apprentices are at the heart of that work.

Network Rail is investing more in engineering projects than any other UK organisation.

They carefully manage and deliver thousands of projects every year as part of the multi-billion-pound Railway Upgrade Plan – it's an exciting place to be and offers real opportunity to make a difference through contributing to the biggest transformation project on the rail network since the change from coal to diesel.



As an engineering apprentice with Network Rail, you'll have three amazing years on the scheme with the first phase of the scheme being spent living and learning at one of our dedicated training centres; Westwood and HMS Sultan. Following that, you'll join a depot close to home where you'll get out and about on the network specialising in distribution & plant, telecoms, overhead lines, signalling, track or off-track.

What they're looking for:

Quite simply, they are looking for enthusiastic people with the vision to be future leaders for their workforce.

Right now, you'll be passionate about engineering and committed to further study and learning to help you achieve your goal of becoming an engineer. It's critical that their apprentices are safety aware, with a strong attention to detail and good problem-solving skills. You'll be happy to listen and learn from others and work within a team, but you'll also have the confidence to communicate your own ideas.

The Advanced apprenticeship scheme at Network Rail is open to anyone who will be aged 18 on or before 29th September 2020. There's no upper age limit.

In order to be eligible for the scheme you'll need at least A*– C / 9 –5 in Maths and three GCSEs at A*– C / 9 – 4. This must include English Language, Science (or Engineering) and other subject,

You'll need to be available to start on 29 September 2020. Please note you will be unable to take holiday during the residential phase of the scheme outside of scheduled holiday dates.

How they'll reward you

An apprentices' basic salary in their first year will be £10,609 per annum. In addition, they will receive a payment of £1,347 on successful completion of year 1.

In their second year on the apprenticeship scheme, their salary will increase to:

Age 18 – 20: £13,625 per annum*

Age 21 – 24: £14,561 per annum*

Age 25+: £15,380 per annum*

In the third year of the scheme this will increase to £16,054 per annum*.

During your residential training phase, they will pay for your accommodation, three meals a day, your work clothing and personal safety equipment.

On top of all this, you'll get 28 days holiday, plus bank holidays and access to many company benefits such as a cycle to work scheme, discounts on phone and gym memberships and other retailer discounts including cinema tickets and various places eat!

Are you ready for a career as bright and unique as you are? Apply now!

<https://www.networkrail.co.uk/careers/early-careers/apprenticeships/level-3-engineering-apprenticeship>



MACE

Apprenticeship 2020 – Health, Safety and Wellbeing Administrator

This role can be incorporated into a Business Admin Apprenticeship at Level 3. Mace would support a recruit in working to an externally recognised qualification in Business Administration through a combination of work-based experience; classroom based learning and formal assessment. To be eligible to work through the Apprenticeship an applicant would need to have achieved a GCSE level qualification in Maths and English at Grade C or higher.

Health, safety and wellbeing is firmly engrained in Mace's philosophy. The last 30 years has seen Mace continually strive to reduce risks, and protect our people and stakeholders, by building a culture where safety first becomes second nature. Although Mace remains one of the leading companies in the sector, we are continuously striving to develop new, safer and healthier methods of delivery. From delivering an array of iconic buildings, to complex property and infrastructure projects and programmes for leading companies, Mace is responsible for the health, safety and wellbeing of everyone involved; all of our employees are dedicated to this commitment.



This role will support the smooth running of the HSW department by acting as the 'go to' person for the team by providing key administrative support covering diary management, travel arrangements, systems management, team events and general enquiries.

Key Areas of Responsibility -

- Diary management for senior Mace colleagues
- Attend meetings as required to take notes and record action
- Book meeting rooms, travel and accommodation
- Support the Team PA's to coordinate team events, workshops and forums
- Administration of the training requirements for HSW team members
- Produce documents, reports, briefs and presentations as required
- Order suppliers when needed i.e. Personal Protective Equipment, stationery etc.
- Monitor shared mailboxes

<https://macegroup.engageats.co.uk/LoginV2.aspx>



There are a range of level 3 apprenticeships advertised weekly via the Harlow College and Hertford Regional College websites. These provide another alternative route for students after their GCSE exams. Here are a few examples of the apprenticeships currently offered.

<https://www.harlow-college.ac.uk/study-options/apprenticeships/apprenticeship-vacancies>

Nursery Teaching Assistant Apprentice (Early Years Educator) Level 3

Pear Tree Mead are seeking a Nursery Teaching Assistant to work in a busy two rooms school nursery with three and four year old children. You will work towards a Level 3 qualification. Main tasks will be organising, setting up and tidying away activities as well as childcare duties.

Location: Harlow
Wage: £128.70

Apprentice Resource/ Recruitment Consultant

We are looking to hire 2 Apprentices to join our rapidly growing business. We are offering candidates to join our apprenticeship scheme with our partnering college HRC Turnford. Location: Waltham Cross
Employer Name: Marlin Standard
Wage: £9,600.00

PHP Website/App Developer Apprentice

We seek a talented individual who will train with us as a PHP Website and online App Developer using PHP, CSS, JavaScript, JQuery and MySQL, to build and support innovative websites and online applications.

Location: Sawbridgeworth
Employer Name: Brilliant Ltd
Wage: £200.00

Compliance Administrator Apprentice

Integrated Care Group Limited
Responsible for administration of candidates governance which will include professional membership registrations, DBS checks, submission of OHQ. Uploading information received onto ICG database. Setting up new registrations collating all documentation via secure portals and issuing electronic forms to be completed.

Location: Hoddesdon

Nursery Apprenticeship

Highfield Day Nursery

An apprentice required to support the running of the nursery and provide assist with the welfare and development of the children attending and help colleagues.

Location: Ware



If you have any questions or queries relating to careers please contact the careers leader Kate Ward on wardk@haileyburyturnford.com