

HaileyburyTurnford

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12th June 2020

Dear Parent/Carer of Year 12

Thank you for your continued support of the school during these unusual times. I hope you and all members of your family are keeping well and safe.

Vocational Courses

There have been a number of queries regarding vocational courses and work that should have been completed during Year 12. In order to clarify the position, I would like to confirm that we have been asked by Ofqual to submit Centre Assessed Grades (CAG) for vocational subjects for work students have been unable to complete during this school year. Exam boards recognise that students will be unable to catch up with units next year and they do not want to penalise them. This means that, if a unit of work was due to be completed during Year 12, teachers have been asked to submit a CAG. Teachers have considered a wide range of evidence to allocate a grade for each student they teach. This grade is based on coursework already completed, as well as internal assessments and classwork. However, it is important to note, that the grade that our staff give may not be the grade that your child is given by Ofqual in their final results.

Therefore, just to confirm, there will be **no need** to complete any further work on units that should have completed this year. Teachers will be setting work for your Year 13 units. Any subject specific questions should be directed to the class teacher in the first instance.

How could the grade be amended?

Once teachers have allocated a grade they have then been asked to rank the performance of your son or daughter against the performance of their peers in school in each subject they take. They will then consider a variety of data, including your child's performance at the end of KS4. This may mean in some circumstances that, where a student is at the higher end of a ranking your child may be given a grade higher than the teacher's judgment. It could also mean that where a student is at the lower end of the ranking your child may be given a grade lower than the teacher's judgment.

Schools and staff have been advised by the Government, Ofqual and the Department for Education that they are not allowed to share the grades that they have allocated nor the ranking with students or parents. Any non-compliance with this request will have serious repercussions for the school and potentially the student. Please do contact me if you would like more information about this.

What happens if the student is not happy with their CAG for the Year 12 units?

Students are not able to appeal the CAG they have received; instead students will have an opportunity to resubmit work in Year 13 for any units they received a CAG for in Year 12 on which they may wish to improve i.e. an exam or a piece of coursework. Details for this will be provided next academic year.

Remember that HT staff are still here to support all Year 12 students over the coming months and we will continue to keep in contact throughout this difficult time. Miss Goody and myself are always available should any student need support and we are looking forward to welcoming back our Year 12 students for meetings next week.

Yours faithfully



Mrs N Shivalkar
Assistant Principal



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Registered office: Haileybury Academy Trust, London Road, Hertford Heath, Hertford, Hertfordshire, SG13 7NU