

Haileybury Turnford

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16th July 2020

Dear Families

Plans for September: an update for families

Following my letter from Monday this week, I can now provide further details about our re-opening plans for all students in September.

It is necessary to change how school operates from September to ensure we prioritise student safety, and are able to follow all government guidance for our full re-opening. We are taking a very similar approach to other local secondary schools, but each school is making particular decisions according to their individual circumstances. We remain in unprecedented times and I would ask parents to understand and respect the decisions made by each local school.

From September:

- The school timetable will be changed to cater for different arrival and departure times for different year groups and the sixth form (“bubbles”), and to accommodate break and lunchtime arrangements. Where siblings arrive together, they should arrive at the earlier time listed below if in different year groups.
- We will have staggered break and lunchtimes meaning only some bubbles will have break and lunchtime at the same time – bubbles will be kept separate at break and lunchtime.
- We will continue to teach a broad and balanced curriculum (with the full range of subjects for students).
- We will have an updated Home-School agreement, to support our re-opening and new arrangements (Mrs Goodes is coordinating this, and will send information to all families).

Arrival times, break and lunchtimes and finish times for each year group for when we return to school in September are listed below.

Year Group	Arrival time at school	Break time	Lunchtime	End of the school day
7	8.35am-8.40am	10.30am	1.10pm	2.50pm
8	8.35am-8.40am	10.00am	1.10pm	2.50pm
9	8.55am-9.00am	10.30am	1.10pm	2.55pm
10	8.55am-9.00am	11.00am	1.40pm	2.55pm
11	8.25am-8.30am	11.00am	1.40pm	3.00pm
12	8.40am-8.45am	11.00am	1.10pm	3.00pm (unless Period 6 until 4.00pm on Mondays)
13	8.40am-8.45am	11.00am	1.10pm	3.00pm (unless Period 6 until 4.00pm on Mondays)



Haileybury Turnford, Mill Lane, Cheshunt, EN8 0JU 01992 308333 www.haileyburyturnford.com
Principal: Robin Newman MSc MBA

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Registered office: Haileybury Academy Trust, London Road, Hertford Heath, Hertford, Hertfordshire, SG13 7NU

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Due to the very large number of changes, new routines and expectations for students we wish to ensure we make the start of term in September runs smoothly, and all students feel safe, confident and reassured about our new arrangements. School will be very different to when students last attended. We will therefore have a phased start to the academic year which will include different year groups starting on different days, and also having some remote learning mixed with being at school whilst we do this. This is the only way to ensure all students are fully inducted with the support of their form tutors and other staff. It will also enable us to ensure we induct all students in using Microsoft Teams and Class Charts, which we will be fully using for all year groups should we have any period when all students or year groups cannot be in school due to a rise in confirmed COVID-19 cases in school or in the local area. We will be fully ready to have our blended learning provision ready for that eventuality should we have to take that action during the autumn term.

Start of term arrangements for all year groups can be shown below.

	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
Friday 4 September	School	Holiday	Holiday	Holiday	Holiday	School	Holiday
Monday 7 September	School	School	Holiday	Holiday	School	Remote learning	School
Tuesday 8 September	School	Remote learning	School	School	Remote learning	Remote learning	Remote learning
Wednesday 9 September	School	School	School	School	School	School	School

We will communicate further details about how school will operate in September during the summer holidays. I will provide updates to families on Tuesday 4th August, Thursday 13th August and Tuesday 25th August, as well as immediately before the start of term in September.

Thank you for your ongoing support. My final letter for this academic year will be tomorrow.

With best wishes

Yours faithfully



Robin Newman
Principal



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