

Haileybury Turnford

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(Addendum) Haileybury Turnford ATTENDANCE POLICY for September 2021

This document does not replace our existing **Attendance Policy** which can be found on our website <https://haileyburyturnford.com/information/policies/> but it outlines our attendance procedures for the period of opening from September 2021 until matters are reviewed in January 2022.

Please refer to DfE guidance at the end of this document for information on **vulnerability and shielding and **what parents and carers need to know about schools reopening**.*

Attendance expectations

Attendance is mandatory. The usual rules on attendance continue to apply, including:

- parents' duty to ensure that their child of compulsory school age attends regularly at the school where the child is a registered student
- schools' responsibilities to record attendance and follow up absence
- the ability to issue sanctions, including fixed penalty notices, in line with local authorities' codes of conduct
- the duty on local authorities to put in place arrangements for identifying, and to follow up with, children missing education

Not attending in circumstances relating to COVID-19

A student's absence will only be recorded as authorised if related to COVID-19 because their travel to, or attendance at, school would be:

- contrary to guidance relating to the incidence or transmission of COVID-19 from Public Health England (PHE), or its successor UK Health Security Agency (UKHSA), and/or the Department of Health and Social Care (DHSC)
- prohibited by any legislation (or instruments such as statutory directions) relating to the incidence or transmission of COVID-19

Haileybury Turnford, Mill Lane, Cheshunt, EN8 0JU 01992 308333 www.haileyburyturnford.com
Principal: Robin Newman MSc MBA

Haileybury Turnford is a trading name of Haileybury Academy Trust, a charitable company limited by guarantee registered in England and Wales with registered number 09659808.

Registered office: Haileybury Academy Trust, London Road, Hertford Heath, Hertford, Hertfordshire, SG13 7NU



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Examples in which 'not attending in circumstances relating to COVID-19' could apply.

In line with current legislation, and guidance from PHE (and its successor the UKHSA) and DHSC, examples are as follows.

- Students who are required to self-isolate as they have symptoms or confirmed COVID-19
- Students who have symptoms of COVID-19 or have had a positive lateral flow device (LFD) test, should self-isolate and get a confirmatory polymerase chain reaction (PCR) test.
- If a student tests negative and if they feel well, they can stop self-isolating and return to school. If the student remains unwell following the test (such as with a different illness), then they will be recorded as code I (illness). Code X will only be used up until the time of the negative test result.
- If a student tests positive, they should continue to self-isolate in line with public health guidance. Code X will be used for the period of self-isolation until the test. After the student tests positive, they will be recorded as code I (illness) until they are able to return to school.

Students who are a close contact of someone who has symptoms or confirmed COVID-19

Students who are a close contact of someone who has tested positive for COVID-19 do not need to self-isolate. They should instead get a PCR test and should only self-isolate if they test positive. If they do test positive, they will be recorded as code I (illness) until they are able to return to school.

Students who are required by legislation to self-isolate as part of a period of quarantine

As usual, parents should plan their holidays within school breaks and avoid seeking permission to take their children out of school during term time. Families should also consider that their child may need to self-isolate following trips overseas that require a period of quarantine. If a student is required to be in quarantine on arrival in, or return to, the UK, the school should use code X in the register.

Students who are clinically extremely vulnerable when shielding is advised

Clinically extremely vulnerable people are no longer advised to shield. All clinically extremely vulnerable students should attend their education setting unless they are one of the very small number of children and young people under paediatric or another specialist care who have been advised by their clinician or other specialist not to attend.

If shielding is advised nationally or in a local area again, by DHSC, PHE or UKHSA, then students who are clinically extremely vulnerable may be advised not to attend school. Non-attendance in accordance with guidance from DHSC, PHE or UKHSA should be recorded as code X.

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Students who are self-isolating but who have not had a PCR test

In line with public health advice, students with symptoms must self-isolate and schools should strongly encourage students to take a PCR test. Where the student is unable to take a PCR test, the school will record the student as code X in the register.

Haileybury Turnford will follow up with families if we are not satisfied with the reason as to why the student is not in school. We may request supporting evidence from Parents/Carers. Where we are not satisfied with the reason given for absence, we may record this as an unauthorised absence code, in line with the [school attendance: guidance for schools](#).

Remote education

If a student is not attending school because their attendance would be contrary to government guidance or legislation around COVID-19, we will offer students access to remote education and will keep a record and monitor engagement of this activity through your child's pastoral team.

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