

# HaileyburyTurnford

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3<sup>rd</sup> September 2021

Dear Parent/Carer

## Haileybury Turnford Safeguarding: Student ID Card and Lanyard

We are writing to inform you about our plan to introduce Student ID Lanyards for every student in Year 7 to Year 11 on our return to school in September. Our Sixth Form students and all staff currently already wear Student ID Lanyards to school and therefore we would like to ensure all students are wearing a safeguarding ID/Lanyard every day.

The HT School ID Lanyard fully supports the implementation of the Safeguarding and Child Protection Policies. We are committed to safeguarding all staff, students and visitors and for this reason students will be expected to wear their lanyard with identity card at all times.

An additional reason for introducing the ID card/lanyard is that it allows staff to notice at a glance that students are registered as part of the HT community and identify the year group of the student. Staff lanyards and visitor lanyards would also help students and staff to notice at a glance if there was to be a stranger/member of the public on site without permission.

The ID card and lanyard should be treated as a part of the school uniform and sixth form dress code and must be worn around the neck, on the front of the body, on the outermost clothing. We will provide every student with a school lanyard. It is the student's responsibility to ensure they look after their lanyard and ID card and wear this every day unless in a practical lesson such as Design & Technology or PE where it wouldn't be worn for safety reasons. It is the student's responsibility to immediately report their ID card as lost or damaged and to replace it promptly. Students will be charged for a replacement. A replacement lanyard and cardholder only are charged **at £1**. This can be obtained from the **Inclusion Office** or a parent can obtain a replacement using the **cashless ParentPay payment portal online**.

We thank you in advance for your support in helping to keep our students safe.

If you have any further queries about Student ID/Lanyards, please do not hesitate to contact a member of your child's pastoral team.

Yours faithfully



**Mrs M Goodes**

Vice Principal, Designated Safeguarding Lead



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Registered office: Haileybury Academy Trust, London Road, Hertford Heath, Hertford, Hertfordshire, SG13 7NU