

11th October 2023

Dear Parent/Carer

Subject: Dropping off and collecting your child from school

Please can we take this opportunity to remind all parents/carers about the importance of driving and parking safely along Mill Lane and near to the school premises to ensure the safety of all members of the HT community.

Parents and carers should not drive or walk onto the school site to drop off or pick up students at the start or the end of the day unless there is the necessity to use a disabled space, or there is a prior arrangement with the school.

No traffic can enter or leave the school car park at the following times, to ensure the safety of our students at these times. Please note, students will be walking through the car park to enter or exit the site. Should a vehicle try to move in the car park at these times, a member of staff will ask you to remain parked until either 8.40am or 3.10pm, the only exception will be made for emergency vehicles.

AM: From 8.20 am to 8.40am

PM: From 3.00pm to 3.10pm

Thank you for your help with ensuring our school community is as safe as possible for students and all members of the HT community.

Yours faithfully



Mrs M Goodes
Vice Principal

