

HaileyburyTurnford

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Haileybury Turnford: 16 to 19 Bursary Fund application form 2025/26

Please read the Bursary guidance carefully before completing and submitting your application.

Student details:

Student name:	Year group:
Student home address:	Student email address:

Please complete **Section 1** or **Section 2**.

Section1: Vulnerable Group Bursary - for looked after students, those in care, care leavers, students receiving Income Support (or Universal Credit) in their own name and disabled students in receipt of both Employment Support Allowance and Disability Living Allowance (or Personal Independence payments).

I wish to claim support from the 16 to 19 vulnerable Bursary Fund, and I provide the following information as evidence of my personal circumstance (please tick as appropriate and attach documentary evidence)	
Written Local Authority evidence of looked-after or care status for the student.	
Income Support or Universal Credit evidence in the name of the student.	
Employment or Support Allowance in the name of the student combined with Disability Living Allowance or Personal Independence Payments.	
Other relevant documentation	
Information provided is for this purpose only and will be treated in the strictest confidence.	

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Section 2: Discretionary Bursary for students eligible for free school meals or from lower income households up to £30,000.

I wish to claim support from the 16 to 19 Discretionary Bursary Fund, and I provide the following information as evidence of my personal circumstance (please tick as appropriate and attach documentary evidence)	
P60 for 2024-2025	
Self-employment income evidence for 2024-2025	
Copies of online statements for Universal Credit for the last 3 months	
Wage slips for the last 3 months	
Other relevant documentation	
Information provided is for this purpose only and will be treated in the strictest confidence.	

Section 3: Details of financial support required.

Please detail what financial support you need and the costs applicable to the best of your knowledge when submitting the claim. E.g. transport	
Total	£

Details of main parent / carer

Name:	Relationship to applicant:
Address	Phone number:
	Email address:

I confirm that I have read Haileybury Turnford's guidance, and the information provided on this form is correct. I understand that any false information given, or failure to notify the Sixth Form administrator of a change in personal circumstances, will result in disqualification of support.

Student signature: _____

Parent/carers signature: _____

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Bursary Fund application form guidance 2025/26

Notes:

1. The **Bursary for vulnerable young people** is intended to support those students in the following categories:
 - in care
 - care leavers
 - receiving Income Support, or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner
 - receiving Disability Living Allowance or Personal Independence Payments in their own right **as well as** Employment and Support Allowance or Universal Credit in their own right
2. A **Discretionary Bursary** is intended to support students facing financial hardship and whose family income is below the threshold of £30,000 with school course-related costs and includes the following:
 - Student is eligible for free school meals now or was in year 11
 - Students living in a household where the parent(s)/guardian(s) are in receipt of income support / housing benefit
 - Students living in a household where the gross annual household income is less than £30,000

Evidence of eligibility is required before any payment is authorised and could include:

- P60 for last financial year
- Wage slips for last 3 months
- Self-employment income evidence for last financial year
- Copies of online statements for Universal Credit

Items will either be purchased on the behalf of the student or the recipient will be fully or partially reimbursed following receipts/proof of payment. No cash payments will be made. Students will need to provide bank account details for payments to be made. All students will be required to meet the standards of attendance and behaviour as laid out in the expectations document.

Full details are available on the 16 to 19 Bursary Guidance which can be found on the Haileybury Turnford website.
<https://haileyburyturnford.com/16-19-bursary-fund/>

Please return the completed application form to Mrs Shivalkar or Mrs Blaskett by Monday 29th September 2025.