

15th May 2026

Dear Parent/Carer

Year 12 Work Experience

As part of our enrichment programme students in Year 12 are expected to complete a 5-day work placement from Monday 29th June to Friday 3rd July. This has been shared with students and families via ClassCharts and in school through assemblies, word of mouth and mentors.

As of today, your child **does not have a work placement** logged on Unifrog, so as far as we are aware nothing has been arranged.

Please can you discuss this with them and support them in securing a placement, and when one is found, that they log it on Unifrog. If they have got a placement arranged and have not yet logged it on Unifrog please can you ask them to do this urgently. We must have all placements logged on Unifrog to ensure parental and placement consent as well as insurance.

Students with no placement logged will be expected to attend school each day from Monday 29th June through to Friday 3rd July where they will complete virtual work experience online offered by Unifrog or be allocated to departments in the school to complete work-based tasks.

We hope all students are able to secure a relevant and meaningful work placement to help with their futures.

If you have any further questions, please contact me via email ridgewaye@haileyburyturnford.com

Yours faithfully



Miss E Ridgeway

Head of Year 12 and Co-Careers Leader

